



**SULPHUR PARKS AND RECREATION (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road Sulphur, LA 70663**  
**Thursday, February 23, 2023, 5:30 pm**

1. Approval of Minutes from January 17, 2023, Regular Board Meeting.
2. Financial Statements for December 2022 (*prior to year-end adjusting entries*).
3. Financial Statements for January 2023.
4. Approval of the terms of engagement agreement to include the statewide agreed-upon procedures for professional service(s) provided for the Financial Audit FYE 2022 to be conducted by Gragson, Cassidy, & Guillory, L.L.P. (*Board approved resolution at the Dec. 20, 2022, regular board meeting to adopt Gragson, Casiday, & Guillory, Certified Public Accountants as Auditor for SPAR for year ending 12/31/2022*)
5. The Director requests permission to enter into a lease agreement for the leasing of the Cart Fleet for Frasch Golf Course in lieu of purchasing. EZ-Go/PNC Equipment will Finance the leasing of 2023 model RXV Elite Electric Golf Carts with Lithium Batteries. Twenty (20) carts to be received March/April of 2023, followed by Forty (40) additional carts to be received before year end. Board granted the staff permission to declare as surplus and sell used assets as needed at the December 2022 regular board meeting.
6. The Director requests permission to enter into agreement with a contractor to remove and clear the underbrush, fallen and decayed trees on the undeveloped property located on the east side of Pattison Park to allow for the staff to prepare area for additional parking for the park facilities (*non-budgeted improvement*)
7. **Notifications -**
  - a) Notice of increases to part-time pay scale to be implemented prior to the 2023 seasonal hiring. Adjustments will be extended to existing staff.
  - b) Memorandum received from Calcasieu Parish Police Jury of Committee and Liaison assignments for 2023.
  - c) Notice to Proceed was issued to Scott Taylor Construction for Kyle Street Park Hurricane Laura Repairs. This is a “limited” notice allowing for work on the Gymnasium and parking area to proceed at this time due to the City of Sulphur declaring Kyle Street Park to be in a floodway that will require a Hydraulic Study/No Rise Certificate to be submitted for FEMA approval.
  - d) Notice of substantial completion for Phase II McMurry and Pattison Park Hurricane Repairs.
  - e) Notice of the Recreation Sports schedule for Try-Outs & Drafts
    - Softball (ages 9-18) - Try-Outs – February 27, 2023, Draft – March 2, 2023
    - Baseball (ages 9-19) - Try-Outs – February 28, 2023, Draft – March 2, 2023
    - Baseball & Softball Coach Pitch – Try-Outs – March 21, 2023, Draft – March 23, 2023
    - Baseball & Softball T-Ball / Wee Ball – Draft – March 23, 2023

- f) Re-opening of McMurry Tennis Complex to include addition of six (6) Pickleball Courts – February 27, 2023
- g) Ceramics Group will resume meeting on February 27, 2023, at the Mines Annex
- h) Frasch Golf Course greens will be aerated on March 27, 2023.
- i) **Upcoming events scheduled at various locations:**
  - SHS Baseball - SPOT Classic Tournament - Feb. 23 – Feb. 25, 2023 (McMurry Park)
  - American Red Cross Lifeguard Training and Instructor Training - Feb. 24 – Feb. 26, 2023 (Rec & Aq Center)
  - Fairy Story Time - Sat, Feb. 24, 2023, 11:00 am - 1:00 pm (Henning Cultural Center)
  - Perfect Game Middle School Championship - Sat, Feb. 25 – Sun, Feb. 26, 2023 (North Frasch Complex)
  - Knights of Columbus Free Throw Competition - Sat, Feb. 25, 2023, 10:00 am - 12:00 pm (McMurry Park)
  - Enchanted Teatime - Wed, March 1, 2023, 4:00 pm - 6:00 pm (Henning Cultural Center)
  - SHS Baseball - Navarre Shootout Tournament- Thurs, March 2 – Sat, March 4, 2023 (McMurry Park)
  - Sensory Swim - Sat, March 4, 2023, 2:00 pm - 4:00 pm (Rec & Aq Center)
  - USSSA Tournament - Sat, March 4-Sun., March 5, 2023 (Pattison Complex)
  - Youth Tennis Clinic – Sat, Mar 4 - May 6 (8-12yo @ 10 - 11:30 am & 13-15yo @ 1 - 2:30 pm). (McMurry)
  - Healthy Nutrition with Leslie Petross – Thurs in March (Rec & Aq Center)
  - American Red Cross Lifeguard Training Class – Thurs, - Sun., March 9-12, 2023 (Rec & Aq Center)
  - Barbe Baseball Tournament - Fri, March 10, 2023 (McMurry Park)
  - SHS Baseball JV Tournament - Fri, March 10 – Sat., March 11, 2023 (McMurry Park)
  - SPAR Arts & Rec Kids Art Class - Sat, March 11, 2023, 10:00 am - 11:30 am (Rec & Aq Center)
  - Second Saturday's Jr. Golf Clinic - Sat, March 11, 2023, 10:00 am - 11:00 am (Frasch Golf Course)
  - 2D Sports Tournament - Sat, March 11 – Sun, March 12, 2023 (Pattison Park)
  - Swim & Sport Camp - Mon, March 13, 2023, 8:00 am - 12:00 pm (Rec & Aq Center)
  - SPAR Arts & Rec Adult Art Class - Tue, March 14, 2023, 5:30 pm - 7:30 pm (Rec & Aq Center)
  - Middle School Golf Tournament – Thurs, March 16, 2023, 4:00 pm - 8:00 pm (Frasch Golf Course)
  - Sulphur Tor Invitational – Sat, March 18, 2023 (Frasch Golf Course)
  - SHS Softball Tournament - Sat, March 18, 2023 (North Frasch Complex)
  - After School Mini Sports Camp - Tues, March 21 & 28, 2023, 3:30 pm - 5:00 pm (Frasch & Carlyss Park)
  - SBA Tournament (Scramble, Best ball, Alternate shot) - March 25, 2023 (Frasch Golf Course)
  - Ladies Clinic - March 28, 2023, 5:00 pm (Frasch Golf Course)

## 8. Adjournment

*(Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to included public forum participation.)*