



**NOTICE OF PUBLIC MEETING  
SULPHUR PARKS AND RECREATION**

**Agenda for ~~Tuesday, October 17, 2023~~, rescheduled for **October 23, 2023**  
Held at the **SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road, Sulphur, Louisiana 70663**  
**5:30 P.M.****

**AGENDA:**

Call to Order  
Roll Call

1. Presentation and approval of minutes from September 25, 2023, Board Meeting.
2. Presentation and approval of Financial Statement for September 2023.
3. Review, discussion, and consideration to Adopt recommended changes / additions to SPAR's Sports and Facility Manual to be effective January 2024.
4. Staff proposes rescheduling the November 21, 2023, Board meeting to the following Tuesday, November 28, 2023, to accommodate the Thanksgiving Holiday.
5. Adopt Resolution of authorized Staff and Board Members to sign Financial and Business Instruments as necessary to complete SPAR business transactions.
6. Notifications -
  - a) The public bid opening for the Center Circle Pool & Pool House was held on Tuesday, September 26, 2023, with all bids falling under the estimated budget. The low bidder was Trahan Construction with a total bid amount of \$2,722,650.00. Construction timeline is 190 calendar days from date of issuance of Notice to Proceed. *(Board granted permission for director to accept and award the low bid at the September 25, 2023, rescheduled board meeting. Project was budgeted at \$3,400,000)* Public bids received as listed below:

Bid Date: 9-26-2023

[ ]=low bid

Bidder name	LA License No.	Base Bid	Alternate #1 (Canopy of Pool Equip Yard)	Total Base + Alt #1
Russell Stutes Constr.	13484	\$2,684,000.00	\$86,000.00	\$2,770,000.00
Scott Taylor Constr.	27110	\$2,809,182.00	\$42,812.00	\$2,852,994.00
Shannon Smith Constr.	40596	\$2,827,000.00	\$40,000.00	\$2,867,000.00
<b>Trahan Constr.</b>	<b>42520</b>	<b>[\$2,647,000.00]</b>	<b>[\$75,650.00]</b>	<b>[\$2,722,650.00]</b>

- b) Change order #4 was issued to Scott Taylor Construction for the Kyle Street Hurricane Laura Repairs Project in the amount of \$48,042.56 for additional drainage swale and pipe to comply with mandated drainage study.
- c) Staff accepted the low quote received and purchase the following budget item:
  - One (1) 2024 GMC Terrain SLE mid-sized SUV - \$32,872 – All-Star GMC

- d) Staff submitted applications for two projects to the Calcasieu Parish Police Jury for funding under the state's Community Development Block Grant – Disaster Recovery (CDBG-DR) program which would provide for 80/20 (CPPJ/SPAR) cost sharing.
- Frasch Park Revitalization – Inclusive playground/splashpad, hard surface inclusive field, restrooms, underground utilities – Estimated cost is \$6 million.
  - Pattison Park Revitalization – Inclusive playground, restrooms, underground utilities, upgraded sports lighting – Estimated cost is \$8 million.
- e) November 2023 SPAR Board meeting to include presentation, discussion, and consideration to amend the 2023 Financial Budget and presentation, discussion, and consideration to adopt the 2024 Financial Budget. Public Hearing will be conducted at 5:30 p.m.; followed by regular board meeting.

**7. Upcoming Events:**

- SPAR Employee Health Fair – 8 am – Mon., Oct. 16, 2023 (Recreation & Aquatic Center)
- Calcasieu Champs Swim Meet (SHS) – Thurs., Oct. 19, 2023 (Recreation & Aquatic Center)
- SPAR Arts & Recreation – Youth Art Class – 5:30 pm – Tues., Oct. 24, 2023 (Recreation & Aquatic Center)
- 2<sup>nd</sup> Annual BOO Bash – 5 pm – Sat., Oct. 28, 2023 (Frasch Park)
- Member Appreciation Gumbo – 11 am – Oct. 31, 2023 (Recreation & Aquatic Center)
- FREE Junior Golf Clinic – 10 am – Sat., Nov. 11, 2023 (Frasch Park Golf Course)
- LHSAA Swimming State Championship – Wed.-Sat., Nov. 15-18, 2023 (Recreation & Aquatic Center)
- GLOW Ball Night Tournament – 5:30 pm – Sat., Nov. 18, 2023 (Frasch Park Golf Course)
- Gobble Games – 8:00 am – Mon., Nov. 20, 2023 (Recreation & Aquatic Center)

**8. Adjournment of Public Meeting.**

*In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Natalie Bowers at 337-527-2500 describing the assistance that is necessary.*

*Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to include public forum participation*