



SULPHUR PARKS AND RECREATION (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road Sulphur, LA 70663
Tuesday, April 18, 2023, 5:30 pm

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, April 18, 2023, in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for the regularly scheduled board meeting. The meeting was called to order and a roll call was taken. Board members present were Doug Como, David Devall, David Couvillon, and Len Lemelle. Mike Boyette was absent.

The minutes from the March 21, 2023, regular board meeting were accepted as presented on a motion by Mr. Como, seconded by Mr. Couvillon, and carried.

The director, Ms. Laurie Koelzer, presented the financial statements for March 2023 stating that all revenues and expenses were within budget. She also highlighted that Golf Course revenues were higher than anticipated; expenses were higher but correlated to Pro Shop merchandise.

The director provided the report for the no-rise/impact performed by Duhon & Pleasant Consulting Engineers for the exterior portion of the Kyle Street Park hurricane repair & improvement project. The study was required to comply with City of Sulphur permitting and approval to conduct the exterior portion of the project. The report has been submitted to the City of Sulphur for their review that all necessary action items have been resolved for issuance of permit for the exterior portions of the project. No action was required or taken by the board.

Ms. Koelzer opened the discussion of sponsorship guidelines for SPAR facilities, events, and programs. After discussion with the board, Ms. Koelzer recommended that a waiver be provided for Golf Course sponsorships to allow for Restaurant/Bar advertisement. Additional language or policy clarification may occur during the annual Sports and Facilities Manual review in the fall.

On a motion by Mr. Como, seconded by Mr. Couvillon, and carried, the director was granted permission to enter into a joint service agreement with the City of Sulphur to install culverts and backfill ditches along Picard Road. The city approached the director about SPAR's interest in participating in the improvement.

Notifications-

a) Surplus equipment items sold through GovDeals as follows:

Asset No.	Description	Date Purchased	Cost	Surplus Equipment Selling Price
1257	Body Masters-Chest Press	2005	\$2490.77	\$410.00
1260	Body Masters-Bicep Curl	2005	\$2096.72	\$430.00
1261	Cybex-Tricep Extension	2005	\$2139.32	\$350.00
1468	Cybex – Lateral Raise	2005	\$2778.50	\$410.00
1469	Cybex – Torso Rotate	2005	\$2999.00	\$500.00

b) Notice of the untimely loss of Mr. Gary Bullard who worked as a greenskeeper for SPAR for 32 years.

c) Additions of Full-Time personnel to fill vacancies.

- Hillary Franklin – Rec Asst-Aquatics
- Tyler Vincent – IT Assistant
- Karen Johnson – Food & Bev. Asst
- Patrick Peloquin – Golf Mechanic
- Gary Frith - Greenskeeper
- Josh Alan - Groundskeeper
- Jerry Compton – Groundskeeper

*Summer Seasonal Staff hiring is ongoing.

d) Upcoming LHSAA State Events

- LHSAA State Softball Championship – Fri-Sat, April 28-29, 2023 (North Frasch Complex)
- LHSAA State Baseball Championship – Tues-Sat, May 9-13, 2023 (McMurry Park)

e) Upcoming Recreation Sports events

- Wee Ball, Tee Ball, Coach Pitch games begin Mon, May 1, 2023 (various locations).
(Teams for 2023 season = Wee Ball-13, Tee Ball-14, Coach Pitch-25)

f) Scheduled SPAR and Community Events.

- Wednesdays After Work – 5:30pm – Wednesdays through May 10th (Frasch Golf Course)
- MLB Jr. Home Run Derby (with Kiwanis Club of Sulphur) – 4:30 pm-7:00 pm, Thurs, April 20th (Pattison Complex)
- Middle School Championships – 1:00pm tee times – Thurs, April 20th (Frasch Golf Course)
- American Red Cross (ARC) Lifeguard Review course – Session C - Fri-Sat, April 21st-22nd (Rec & Aq Center)
- Ladies Clinic – 5:30 – 6:30pm, Tues, April 25th (Frasch Golf Course)
- Adult Art Class – 5:30pm-7:30pm, Tues, April 25th (Rec & Aq Center)
- Water Safety Instructor course – Fri-Sun, May 5-7th (Rec & Aq Center)
- ARC Lifeguard Review course – Session D - Sat, May 6th (Rec & Aq Center)
- Tennis Clinic (8-12 years) – 10:00am-11:30am, Saturdays through May 6th (McMurry Park)
- Tennis Clinic (13-15 years) – 1:00pm-2:30pm, Saturdays through May 6th (McMurry Park)
- ARC Lifeguard Training course – Session VII - May 8, 10, 12-14th (Rec & Aq Center)
- Ladies Clinic – 5:30 – 6:30pm, Tues May 9th (Frasch Golf Course)
- Vinton Football Scramble – Fri, May 12th (Frasch Golf Course)
- Spoonbill 2 Person Scramble – 8:30am-1:30pm, Sat, May 13th (Frasch Golf Course)
- CCOA Rock'n our Golden Years – 9:00am-1:00pm, Wed, May 17th (Rec & Aq Center)
- MLB Pitch Hit & Run (with Kiwanis Club of Sulphur) – May 18th (McMurry Park)
- ARC Lifeguard Review course – Session E – Fri-Sat, May 19-20th (Rec & Aq Center)
- Governor's Games (7u-14u) – Sat-Sun, May 20-21st (Pattison & N Frasch)
- ARC Lifeguard Training course – Session VIII - May 25-27th (Rec & Aq Center)
- Sulphur Tor Football Scramble – Fri, May 26th (Frasch Golf Course)
- History of Baseball Exhibit – Sat, June 3rd (Henning Cultural Center)
- Summer Sports Adventure Camp – June 12-16th (Frasch Park)
- Summer Sports Adventure Camp – June 26-30th (Carlyss Park)

g) Wall of Honor Committee will present the 2023 Inductee(s) at SPAR's May 16th, 2023, Regular Meeting.

h) Ms. Koelzer provided an update on the status of the Center Circle Project, with the most recent timeline provided by DDG.

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Como, and carried.

Meeting adjourned at 6:04 pm.


Approved (Board Member)


Attested