



**SULPHUR PARKS AND RECREATION (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road Sulphur, LA 70663**  
**Tuesday, March 21, 2023, 5:30 pm**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, March 21, 2023, in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for the regularly scheduled board meeting. The meeting was called to order and a roll call was taken. Board members present were David Devall, Mike Boyette, David Couvillon, and Len Lemelle. Doug Como was absent.

The minutes from the February 23, 2023, regular board meeting were approved as presented on a motion by Mr. Couvillon, seconded by Mr. Devall, and carried.

The director, Ms. Laurie Koelzer, presented the financial statements for February 2023 stating all revenues and expenses were within budget and as expected. Financials were approved as presented on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried.

The board, on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, granted staff acceptance of the low line-item public bid received and opened on March 9, 2023, for swimming pool chemicals for 2023. The low public bidders were as outlined below: *(Board granted staff permission to place for public bid at the November 15, 2022, regular board meeting)*

Bid Date: 3-9-23 ☐ = low Bid

BIDDER	ITEM #1 Pulsar Plus Briquettes Calcium Hypochlorite (50 lb. bucket)	ITEM #2 Calcium Hypochlorite Granules 68% (100 lb. bucket)	ITEM #3 Trichlor 3" Tablets Stabilizer (50 lb. bucket)	ITEM #4 Granular Conditioner/Cyanuric Acid Stabilizer (100 lb. bucket)
Sabine Pools & Spas	No Bid	[\$257.99]	[\$299.00]	[\$232.00]
Ewing Pool dba: Commercial Aquatics	[\$189.50]	No Bid	No Bid	No Bid
Hawkins, Inc.	No Bid	No Bid	No Bid	No Bid
Pro Pools & Spa	\$237.50	\$379.95	\$349.95	\$299.95
Leslie's Poolmax	No Bid	No Bid	No Bid	No Bid

Staff recommendation to accept the low quote received for the removal and clearing of underbrush, fallen and decayed trees on the undeveloped property located on the east side of Pattison Park to allow for staff to prepare for a limestone parking area on the west side portion of the site for park facilities was granted on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

Company	Price
Mark's Tree Service	[\$28,500]
Jody Guidry Construction	\$32,000
Gunter Construction	\$33,700

Staff presented recommendations for the 2023 Waterpark season calendar, admission, and rental fees. Ms. Aunjelle Burton, Recreation Manager, presented a recap of changes with highlights to designate Fridays as the "SULPHUR ONLY" day, making the Raging River side of the park available during Wednesday night parties, and slight increases to entry fees for FunDay Monday, Wednesday Night Parties, Private Parties, and Cabana rentals. Daily admission rates are to remain the same for the 2023 season. The board approved all proposed changes on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

The board, on a motion by Mr. Couvillon, seconded by Mr. Devall, and carried, granted staff permission to place for bid the repair and resurfacing of two (2) tennis courts, and repair, resurface, and reconfigure one (1) tennis court to be converted into four (4) pickleball courts at Center Circle Park. Estimated cost \$60k.

**Notifications -**

a) Staff accepted RFP for the construction of a Splash Pad for Center Circle Park as part of Phase I of the park re-design project. Construction to begin in early April 2023, with completion in 90 days from notice to proceed (June 2023). Proposals received as follows:

Proposal Date: 2-22-23

[low proposal]

Company	License No.	Base Bid	Alt. #1 Add Concrete Sidewalk around Splash Pad	Alt. #2 Add four (4) Play Phase w/Performance	Total
Francise Horticultural Services (Baton Rouge, LA)	19978	[\$223,000]	[24,084]	[2,732]	[\$249,816]
Evergreen Landscaping & Mgmt. (West Point, MS)	70531	\$245,000	\$28,673	\$2750	\$276,423
GW Oliver Const (Baton Rouge, LA).	49185	No Bid	No Bid	No Bid	No Bid

b) Progress on other aspects of the Center Circle redesign project:

- o Phase I (2023) – Design development is nearing completion.
  - Restroom Building - Sept. 2023 (Bid opening April, construction to begin May/June)
  - Inclusive Playground – Dec. 2023 (Bid opening & Construction-TBA)
- o Phase II (2024) - Design development is underway and construction to be completed in 2024.
  - Swimming pool, pool house, community center, and improvements to site and parking - Q4 2023 (Est. bid opening) & (Construction – TBA). Staff to present final design prior to bid advertisement.

c) Lake Charles Convention and Visitors Bureau Press Conference to be held at Recreation and Aquatic Center on Friday, March 31, 2023 @ 10 am to announce the Visit Lake Charles Recreation Master Plan survey to the public.

d) Aerate Greens at Frasch Park Golf Course-Mon., March 27, 2023

e) Recreation Sports spring events -

- Softball & Baseball (ages 7-8)- Showcase Tryout- Tues., March 21, 2023 (North Frasch)
- Softball & Baseball (Wee ball, Tee ball, Coach Pitch) - Draft- Thurs., March 23, 2023 (Frasch Rec Room)
- SPAR Rec Baseball and softball (ages 9+) opening weekend- Thurs., March 30-Sat., April 1, 2023 (Pattison Park & North Frasch Complex)

f) Upcoming events scheduled at various locations:

- Wednesdays After Work Golf begins every Wednesday during Daylight Savings Time
- American Red Cross Lifeguard Training course Session IV Mon., March 20-Sat., March 25<sup>th</sup> (Rec & Aquatic Center)
- After School Mini Camp- Tues., March 21<sup>st</sup> (Frasch Park) & 28 Tues., March 28<sup>th</sup> (Carlyss Park) 3:30pm-5:00pm
- Invest in Healthy Nutrition with Nutritionist Leslie Petross–Thurs. March 23<sup>rd</sup> @ 10am & 30th @ 5pm, (Rec & Aquatic Center)
- SBA Golf Tournament (Scramble, Best ball, Alternate shot) -Sat. March 25, 2023
- Ladies Clinic (Golf) March 28, 2023, 5:00 p.m.
- City of Sulphur & SPAR Annual Easter Egg Hunt – Sat. April 1<sup>st</sup>, 2023 @ 8:30am (Heritage Square)
- Water Safety Instructor course- Fri., March 31-Sun., April 2, 2023
- Second Saturday's Jr. Golf Clinic- Sat., April 8, 2023, 10:00am-11:00am (Frasch Golf Course)
- American Red Cross Lifeguard Training course- Session V Mon., April 10-Wed., April 12<sup>th</sup> (Rec & Aquatic Center)
- American Red Cross Lifeguard Training course- Session VI Thurs., April 13- Sat., April 15<sup>th</sup> (Rec & Aquatic Center)
- Swim & Sport Camp- Fri., April 14, 2023, 8:00am-12:00pm (Recreation & Aquatic Center)
- Youth Tennis Clinic (8-12 years)- 10:00am-11:30am Sat., April 15, 2023 (McMurry Park)
- Youth Tennis Clinic (13-15 years)- 1:00pm-2:30pm Sat., April 15, 2023 (McMurry Park)
- Frasch Adult/Child 9-hole Scramble- 1:00pm tee times Sat., April 15, 2023 (Frasch Park Golf Course)
- MLB Jr. Home Run Derby (in partnership with Kiwanis Club) - Thurs., April 20<sup>th</sup> Time TBA (Pattison Complex)

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Lemelle, and carried.

Meeting adjourned at 6:03 pm

  
 Approved (Board Member)

  
 Attested