



**SULPHUR PARKS AND RECREATION (SPAR)**

**Regular Board of Commissioners Meeting**

**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**

**933 W. Parish Road Sulphur, LA 70663**

**~~Tuesday, January 16, 2024~~ rescheduled for Thursday, January 18, 2024 @ 5:30 PM**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Thursday, January 18, 2024 in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for a regular scheduled board meeting. The meeting was called to order and a roll call was taken. Board members present were Don Martin, Len Lemelle, and David Devall. Mike Boyette and David Couvillon were absent.

The minutes of the December 19, 2023, regular board meeting were approved as presented on a motion by Mr. Martin, seconded by Mr. Lemelle, and carried.

Staff issued notice that financial statements for December 2023 would be presented at the February 2024 board meeting to allow additional time to complete year end closeout.

The board, on a motion by Mr. Martin, seconded by Mr. Lemelle, and carried, adopted a resolution approving the Louisiana Compliance Questionnaire required by Louisiana Legislative Auditor in connection with Sulphur Parks and Recreation’s financial audit for FY-2023.

A resolution authorizing Laurie Koelzer, Executive Director of Sulphur Parks and Recreation, to submit and execute cooperative endeavor grant funding opportunities as provided for by the Calcasieu Parish Police Jury, with board to be notified of agreements, was adopted following a motion by Mr. Martin, seconded by Mr. Lemelle, and carried.

On a motion by Mr. Martin, seconded by Mr. Lemelle, and carried, staff was granted permission to pursue grant opportunities as they become available with vendors and/or agencies that provide products or services that align with SPAR’s needs. Staff will present it to the board for final approval prior to entering into grant funding agreements.

The director was granted permission, on a motion by Mr. Martin, seconded by Mr. Lemelle, and carried, to accept and award the lowest bidder for the repairs and resurfacing of the original section of the Waterpark. Public bid scheduled to open Thursday, February 1, 2024. This is a 2024 budget funded item, project costs estimated by architect at \$550k, with work to be completed in 90 calendar days after written notice to proceed. Board to be notified of public bid results.

On a motion by Mr. Martin, seconded by Mr. Lemelle, and carried, table agenda item #7 to allow staff additional time to investigate options and costs associated with the project. The board expressed concern at the high cost and wanted staff to evaluate if the selected location was optimal or if another location should be considered. Low public bid received and opened on January 11, 2024 for the batting cage cover to be located at the Quad at McMurry Park was received from Angelico Construction in the amount of \$93,950. Construction time is 150 calendar days after issuance of notice to proceed. Public bids received as outlined below:

Bid Date: 1-11-2024 [ ] = low bid

BIDDER	LICENSE NO.	BASE BID
Gunter Constr.	41469	\$115,000
Kraus Constr.	34145	\$108,300
<b>Angelico Constr.</b>	<b>44472</b>	<b>{ \$ 93,950 }</b>
Prestige Constr.	76561	No Bid
Seth Priola Constr.	59903	\$ 94,500

As result of tabled agenda item #7 to allow staff additional time to investigate options and costs associated with the project, agenda item #8, staff requesting permission for the Director to issue and execute change orders as necessary no to exceed 10% greater (\$9,395) than the public bid of \$93,950 received and awarded to Angelico Construction by the Board at this meeting for the Batting Cage Cover located at the Quad at McMurry Park was also tabled until the February board meeting.

**Notifications -**

- a) The following Change Order(s) was received to the contract with Trahan Construction for the Center Circle Restroom and Pavilion Project. Total Contract to date equals \$596,751 and includes change order#2 as listed below:
  - Change Order #2 - \$7,701 + additional Contract time increased by 35 calendar days.
  
- b) Project Updates were provided for the following locations -
  - Pavilion at Frasch Park (*Complete*)
  - Golf Course Parking Lot Resurfacing (*Complete*)
  - Pattison Park Fencing & Batting Cage Improvements
  - McMurry Field #39 Press Box and complex improvements
  - Dumpster Enclosures – All locations
  
- c) Receipt of Letter of appreciation from Bob Davidson for SPAR's improvements to Frasch Golf Course.
  
- d) CSE Federal Credit Union Donated 20-sapling Oak Trees to SPAR as part of celebrating their 80<sup>th</sup> anniversary. Planting at McMurry Park tentatively set for Tuesday, February 6, 2024.
  
- e) Upcoming events -
  - Knights of Columbus Council #8322 Free Throw Competition – Sat. Jan. 20<sup>th</sup> - 9am (RAQC)
  - Knights of Columbus Council #8058 Free Throw Competition – Sat. Jan.20<sup>th</sup> - 9am (Carlyss)
  - 2D Sports High School Showcase Combine – Sat. Jan. 20<sup>th</sup> - 8 am - Noon (McMurry Flds 40/41)
  - SHS Umpire Scrimmage and Training – Fri. – Sat. Jan. 26<sup>th</sup>– 27<sup>th</sup> (McMurry Flds 40/41)
  - Frasch Golf Clinic – Sat. Jan. 27<sup>th</sup> (Frasch Golf Course)
  - American Red Cross Lifeguard Training Class schedule – Jan – Feb (RAQC)
  - Curio-oddities Myths & Legends Art Exhibit – Feb. 1<sup>st</sup> – Mar. 21<sup>st</sup> (Henning Cultural Center)
  - 2024 Duck Off Golf Tournament – Sat. Feb. 3<sup>rd</sup>, Shotgun start 8am (Frasch Golf Course)
  - SPAR Rec. Adult Basketball Championship – Sat. Feb. 3<sup>rd</sup> - 9am – Noon (Benglis Gym)
  - SPAR Arts & Rec Kids Art Class – Mon. Feb. 5<sup>th</sup> - 5:30 pm-7:30 pm (Rec & Aqua)
  - Titleist Custom Fitting event – Thurs. Feb. 8, 2024, 12 noon-5pm (Frasch Golf Course)
  - SPAR Stars Rec. Youth EOS All Star Tournament – Sat. Feb. 10<sup>th</sup> - 9am – Noon (RAQC)
  - Middle School Softball Tournament – Thurs. – Sat. Feb. 15<sup>th</sup>-17<sup>th</sup> (North Frasch Quad)
  - Louisiana State Senior Swim Championship – Thurs. Feb. 15<sup>th</sup>-Sun. Feb. 18<sup>th</sup>, 2024 (RAQC)
  - SPAR/SHS Pitching Clinic – Sat. Feb. 17<sup>th</sup>, 2024 (McMurry Fld. 41)
  - Junior Lifeguard Course – Sat. Feb. 24<sup>th</sup>, 8:30am-12:30pm (RAQC)
  - SPAR Baseball & Softball Showcase (Try-outs) – Mon.-Tues. Feb. 26<sup>th</sup>-27<sup>th</sup>, 2024 (Pattison Park)

All business taken care of, a motion to adjourn was made by Mr. Martin, seconded by Mr. Lemelle, and carried.

Meeting adjourned at 6:11 pm.

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Approved (Board Member)

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Attested