



**SULPHUR PARKS AND RECREATION (SPAR)  
Regular Board of Commissioners Meeting  
Held at the SPAR Recreation and Aquatic Center Multipurpose Room  
933 W. Parish Road Sulphur, LA 70663  
Tuesday, July 18, 2023, 5:30 pm**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30pm on Tuesday, July 18, 2023, in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for the regularly scheduled board meeting. The meeting was called to order and roll call was taken. Board members present were David Devall, Mike Boyette, David Couvillon, and Len Lemelle; Doug Como was absent.

Mr. Don Martin was unable to attend. Agenda item welcoming him to the board was postponed until the August meeting.

Mr. Doug Como was unable to attend. Board expressed thanks for his service to the district as a board member from July 2018 to July 2023.

On a motion by Mr. Couvillon, seconded by Mr. Devall, and carried, the board approved the minutes as presented for the June 20, 2023, regular board meeting.

On a motion by Mr. Couvillon, seconded by Mr. Devall, and carried, the board approved the financials as presented for June 2023. Ms. Koelzer stated all revenues and expenditures were within budget. She mentioned that the Waterpark revenues were slightly down but were as to be expected due to the addition of Sulphur ONLY Fridays and the adoption of capacity limits. Golf continues to exceed expectations thanks to the completion of the teaching building, expanded programming, and growth in lessons.

Staff was granted permission on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried, to place out for public bid/quote and execute the purchase of replacement bleachers for both Carlyss and Kyle Gymnasium(s). Estimated cost to be \$54k (\$27k each)

On a motion by Mr. Devall, seconded by Mr. Couvillon, and carried, staff was granted permission to add a change order to the Kyle Street Park Hurricane repairs/improvement project to add Air Conditioning to the Gymnasium to accommodate additional program opportunities year-round. Estimated cost to be \$225k.

Staff was granted permission to place out for public bid/quote and execute the purchase of a metal canopy for the McMurry Quad Batting Cage on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried. Estimated cost to be \$35k.

**Notifications –**

- a) Order placed for Batting Cage Turf w/Hitting Mat to be installed at the McMurry Quad Batting Cage. Total expenditure \$4,250.
- b) Order placed for replacement BBQ Pits for various park locations. Total expenditure \$10,775, for 6 Large and 8 small units.

- c) July 27<sup>th</sup>, 2023 is the tentative date of closing on the sale of SPAR property located along Interstate 10 North Frontage Road at Saunier Street, Sulphur Louisiana (4.93-acre tract). The property is being sold to Calcasieu Parish Law Enforcement at the appraised value of \$752,000. *(The board authorized Director to negotiate, enter into agreement, and sign as necessary to complete transaction at the January 17<sup>th</sup>, 2023, regular board meeting).*
- d) Change Order(s)/Substantial Completion on the following Hurricane repair/improvement projects.

Carlyss Park – Contractor: Scott Taylor Construction

- Change Order #3 - \$23,763.70
  - Add insulation behind brick veneer that was replaced on the north wall of gymnasium.
  - Add a new electrical panel on the east exterior wall of gym to facilitate a new electrical service to north pavilion.
  - Credit of unused balance of contingency allowance.
- Substantial Completion
  - Value of Punch List = \$15k
  - Total Contract plus change order(s) = \$1,915,031.13

Center Circle Park Splash Pad – Contractor: Francise Horticultural Services

- Change Order #1 - <\$30,426.50>
  - Add an additional 25 days to the contract.
  - Deduction for substituted deck sealer to “Kool Deck” in lieu of “Life Floor”
- Substantial Completion
  - Value of Punch List = \$1500.
  - Total Contract plus change order = \$219,389.50

- e) Upcoming 2023 Waterpark season closing date as follows:
  - SPAR Waterpark – Sunday, August 6<sup>th</sup>, 2023, regular season, special weekend River side only - Sat. Aug. 12<sup>th</sup> & Sun. Aug. 13<sup>th</sup>, 2023 (1 pm-7pm)
- f) Upcoming Events:
  - Challenger Soccer Camp – Mon-Fri – July 17-21, 2023 (McMurry Park)
  - Jr. Golf Camp – Tues-Thurs – August 8-10, 2023 (Frasch Golf Course)
  - SPAR Youth Soccer Registration – Through August 14, 2023
  - SPAR Youth Football Registration – Through August 23, 2023
  - SPAR Youth Volleyball Registration – Through September 4, 2023

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Devall, and carried.

Meeting adjourned at 5:56 pm.

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Approved (Board Member)

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Attested