



Sulphur Parks and Recreation (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road Sulphur, LA 70663
Tuesday, June 16, 2020 5:30 PM

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met on Tuesday, June 16, 2020 at 5:30 pm for the regular scheduled session in the multipurpose room of SPAR Recreation and Aquatic Center in Sulphur, Louisiana. The meeting was called to order and a roll call was taken. Board members present were: Mitch Bowers, Doug Como, David Couvillon, Tina Brown, and Johnny Stanley.

On a motion by Mrs. Brown, seconded by Mr. Bowers, and carried the board approved the minutes from the May 19, 2020 regular board meeting as presented.

Mr. Coy Vincent of Gragson, Casiday & Guillory presented the 2019 Financial Audit. Mr. Vincent stated SPAR ended the year with 8.5 million cash, an increase of 748,000 over the prior year. Fund balance of a little over 16 million that represents 186% of annual expenditures, rule of thumb anything over 50% is a strong financial position. Annual revenues were 10.3 million dollars which is an increase of a little more than one million dollars over the prior year. Two things generated the increase; 1) an increase of property taxes collected amounting to roughly 600k, 2) the 500k grant from the Calcasieu Parish Police Jury for the artificial turf project at Pattison, North Frasch, and McMurry Park. Net income of 2019 was roughly 1.7 million versus prior year of roughly 1 million, showing a slight increase. The net income figure includes capital outlay. When capital outlay is removed and considering only operating expenses the net income is 4.6 million versus the prior year of 3.7 million. No issues with the budget, no findings in the report, and no reportable conditions. The audit report is clean as far as compliance, laws, and so forth. The board had no questions for Mr. Vincent. Mr. Como moved to accept the audit as presented, seconded by Mrs. Brown, and carried.

On a motion by Mrs. Brown, seconded by Mr. Bowers, and carried, the board approved April 2020 financial statements as presented following a statement by the director Mr. Gayfield commented on the impact of COVID-19 for April in creating nearly zero revenue, operating expenses remain relatively flat from 2019, equipment expenditures were up because of significant early 2020 purchases, and most capital spending has been placed on hold due to the declared health emergency shutdown.

On a motion by Mrs. Brown, seconded by Mr. Como, and carried, the board approved May 2020 financial statements as presented. Mr. Gayfield explained that the delayed membership collections made the golf course appear healthy. He stated that comparative to the budget, revenue is still a net positive due to excess property tax receipts. Overall, the district is still in a healthy position to meet the budget. The largest concern to future revenues is whether the waterpark is allowed to open and when.

The staff requested and was granted permission on a motion by Mrs. Brown, seconded by Mr. Bowers, and carried, to purchase from Louisiana State Contract and/or place on advertisement for public bid the following 2020 budget funded items:

- a) Up to fifteen (15) new electric golf carts to be received in 2020; estimated cost of \$65k prior to potential trade-in and/or surplus sale of used carts from SPAR's fleet. Permission was also granted to declare as surplus fifteen (15) golf carts to be traded-in, sold on a public bid basis, sold individually, used for parts and/or maintenance purposes, and/or dispose of. Staff will determine which used carts from the SPAR fleet will be considered for surplus based on age and condition.

Notifications to the Board -

- a) Notice of completion of the project to remove the concrete pad, landscape timber retaining wall, and regrade the old field of dreams site located on the south side of Pattison Park.
- b) Notice of LHSAA award of one-year extension to SPAR for hosting softball and baseball state championships in 2021 due to the 2020 cancellation due to the COVID-19 pandemic.
- c) Update of COVID-19 Pandemic impacts to SPAR operations:
 - Waterpark – State fire marshal provided additional guidance on the definition of recreational swimming versus waterpark type facilities. The fire marshal has provided an approval process whereby facilities can submit a plan to safely reopen. Staff is working on the plan documents and preparing it for submission. Once approval is received, the waterpark operations would be allowed to resume. If the governor announces that Louisiana will be entering Phase 3, staff has plans in place to reopen as early as Saturday, including the waterpark and Center Circle. If the state remains in Phase 2, staff may open the waterpark to in-district residents only and stagger usage daily between the original park and the expansion with Sunday being the whole park. The admission rate would be reduced to accommodate the loss of access.
 - Center Circle Pool – While currently allowed to open at this time, the restrictions imposed by the state make it inadvisable. Restrictions include adult supervisor for visitors under 16, which greatly impacts the standard user of the pool as most are young teens that ride their bikes alone to utilize the facility. Another issue involves scheduling a non-lifeguard staff member to monitor from the pool deck and enforce social distancing in the pool.

The board asked how the staffing situation stood. Mr. Gayfield explained that staff levels were better but are not yet ideal, and likely will not be throughout the rest of the season.


- d) Upcoming events:
 - Works of Women Art Exhibit – June 1st – July 2nd, 2020 (*Henning Cultural Center*)
 - Virtual Saturdays in Sulphur Art Camp – Jun. 20th, & July 11th, 2020 (*participants to pick up supplies @ Henning Cultural Center*)
 - 3-Club Golf Challenge – June 20th 2020 (*Frasch Golf Course*)
 - SC3 Golf Tournament – June 26th, 2020 (*Frasch Golf Course*)
 - Future Stars Series Natl. Baseball Tourney (2021 Grads) – June 30th – July 5th, 2020, (*McMurry Park*)
 - USSSA Coach Pitch World Series Tournament (7-8 yr. olds) – July 2nd- July 7th, 2020 (*North Frasch*)
 - Future Stars Series Natl. Baseball Tourney (2022 Grads) – July 7th – July 12th, 2020, (*McMurry Park*)
 - Serial fest Film Festival – July 9th, 2020 (*Henning Cultural Center*)
 - Future Stars Series Natl. Baseball Tourney (2023 Grads) – July 14th – July 19th, 2020, (*McMurry Park*)
 - Sheriff Bingo Luncheon – July 14th, 2020 (*Recreation & Aquatic Center*)
 - Future Stars Series Natl. Baseball Tourney (2023 Grads) – July 21st – July 26th, 2020, (*McMurry Park*)

All business taken care of, a motion to adjourn was made by Mr. Como, seconded by Mr. Bowers, and carried.

Meeting adjourned at 5:48 pm.



Approved (Board Member)



Attested