



NOTICE OF PUBLIC MEETING
S.P.A.R. Agenda for Tuesday, January 21, 2020
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road Sulphur, LA 70663
5:30 P.M.

CALL TO ORDER

ROLL CALL

1. Minutes from December 17, 2019 Regular Board Meeting.
2. The staff to present Financial Statements for December 2019 at the February 18th, 2020 Regular Board Meeting, allowing staff additional time to complete year-end closeout. (No action required by Board)
3. Adopt a resolution approving the Louisiana Compliance Questionnaire required by Louisiana Legislative Auditor in connection with Sulphur Parks and Recreation's Audit for 2019.
4. Resolution authorizing Steve Gayfield, Director of Sulphur Parks & Recreation to submit and execute Cooperative Endeavor request for funding through the Riverboat Fund programs for Special Projects by Ward and/or Special Services District Grants and/or Road and Drainage Trust Funds and/or Economic Development Grants, and/or any other Funding Grants as provided for by the Calcasieu Parish Police Jury.
5. The staff request permission for the staff to pursue Grant opportunities as they become available. The staff will present to Board for final approval prior to entering into Grant funding agreements.
6. The staff request permission to purchase Capital Equipment Acquisitions items from Louisiana State Contract or place on advertisement for Public Bid the following Budget funded items:
 - a) One (1) Utility Vehicle, estimated cost \$25k
 - b) One (1) Z-Turn Mower, estimated cost \$12k
 - c) One (1) Rough/Field Mower, estimated cost \$55k
 - d) Waterpark Lockers, estimated cost \$50k
7. The staff request permission to purchase from Louisiana State Contract or place on advertisement for Request for Proposal or Public Bid the following Budget funded Capital Improvement Project:
 - a) Removal of Old Field of Dreams Concrete Pad/Grading at Pattison, estimated cost \$25k.
8. The staff request permission to purchase Equipment Acquisitions from Louisiana State Contract or Quote, Order, and Purchase the following Budget funded items:
 - a) Waterpark Replacement Toys, estimated cost \$15k
 - b) Waterpark Furniture, estimated cost \$10k
 - c) Waterpark Canopies, estimated cost \$30k

9. The staff and Architect, Mr. Curtis Vincent recommends the acceptance of the low Public Bid received and opened on January 7, 2020 for the replacement of the Pedestrian Bridge at Frasch Golf Course. The low public bid received was from Alfred Palma, LLC for the Base Bid of \$92,940.00. *(Board granted the staff permission to advertise and place for Public Bid at the July 16, 2019 Regular Board meeting, estimated cost \$175,000).* Public Bids received as outlined below:

Bid Date: 1-7-2020 [] = low Bid

BIDDER	LICENSE NO.	BASE BID
Alfred Palma, LLC	21546	[\$ 92,940.00]
Keiland Construction, LLC	48884	\$195,128.00
PERC Development, LLC	57361	\$155,000.00
R.D. Spell, Inc.	2794	\$312,000.00
Guinn Construction, LLC	44	\$313,891.00

10. The staff request permission for the Director to issue and execute Change Orders as necessary not to exceed 15% greater (\$13,941.00) than the Public Bid received and awarded by the Board for the replacement of the Pedestrian Bridge at the Frasch Golf Course.
11. The staff to present Public Proposals received and opened on January 15, 2020, making a recommendation for award to the low bidder for the New Public Address/Sound System for North Frasch Softball Complex. *(Board granted the staff permission to advertise and place for public request for proposal at the December 17, 2019 Regular Board meeting, estimated cost \$50k)*
12. The staff request permission for the Director to issue and execute Change Orders as necessary not to exceed 15% greater than the Public Proposal received and awarded by the Board for the New Public Address/Sound System for North Frasch Softball Complex.
13. The staff to present Public Bids received and opened on January 21, 2020, making a recommendation for award to the low bidder for the purchase of One (1) New Root Pruner. *(Board approved the staff to purchase from Louisiana State Contract, or place for public bid at the December 17, 2019 Regular Board Meeting, estimated cost \$20k)*
14. The staff request permission to declare the following SPAR assets as Surplus Equipment. The staff request to trade-in, sell on a Public Bid basis utilizing the services available to government agencies with Govdeals.com.

Asset #	Asset Description	Serial No.	Purchase Date	Purchase Price
#2001	Apple iPad Air 32 GB	DMQLV6JWF4YJ	12/31/2013	\$729.99
#2034	Apple iPad Air 16 GB	DMPMGGTFF4YD	4/10/2014	\$609.00
#2035	Apple iPad Air 16 GB	DMPMGH8UF4YD	4/10/2014	\$609.00
#2036	Apple iPad Air 16 GB	DMPMGF1NF4YD	4/10/2014	\$609.00
#2037	Apple iPad Air 16 GB	DMPMGF46F4YD	4/10/2014	\$609.00
#2038	Apple iPad Air 16 GB	DMPMGBXWF4YD	4/10/2014	\$609.00
#2039	Apple iPad Air 16 GB	DMPMGC0GF4YD	4/10/2014	\$609.00
#2040	Apple iPad Air 16 GB	DMPMFM6GF4YD	4/10/2014	\$609.00
#2094	Apple iPad Air 16 GB	DMPP60A9F4YD	4/22/2015	\$529.99
#2096	Apple iPad Air 16 GB	DMPP60QTF4YD	5/11/2015	\$529.99
#2097	Apple iPad Air-2 64 GB	DUP71VQG5YM	5/11/2015	\$729.99

15. The Director to make recommendation for Board consideration and adoption a Cost of Living (COLA) increase of Two percent for all Full-Time benefit level employees for 2020. Recommendation based on the average Consumer Price Index and Social Security adjustment.

16. Notifications to the Board.

- a) Notice to the Board of Sulphur High Baseball Booster Club has met their fund raising goal to allow them to purchase a new Digital Scoreboard and Video display for Field #41 at McMurry Park.
- b) Notification to the Board of the staff placing on order One (1) Sandtrap Groomer available on Louisiana State Contract from Beard Equipment at the cost of \$16,403.83. *(Board approved the staff to purchase from Louisiana State Contract, or place for public bid at the December 17, 2019 Regular Board Meeting, estimated cost \$20k).*
- c) Notification of Quotes received for the following Budget funded items. The low quotes were received by the staff and will be placed on order. Low Vendor Quotes outlined below: *(Board approved the staff to purchase from Louisiana State Contract, or place for public bid at the December 17, 2019 Regular Board Meeting).*

Item	Estimated Cost	Low Quote	Vendor
One (1) Debris Blower	\$10k	\$7,758.00	Ladd's
One (1) Utility Cart	\$10k	\$7,791.25	Golf Cars of Louisiana
One (1) Golf Ball Wash/Conveyor	\$10k	\$6,440.00	Range Servant
One (1) Body Scanner	\$6,300	\$6,260.00	Fitness Equipment Solutions

- d) Notification of the staff selection of a new Mass Communication Software Application to allow for better communication of SPAR's offerings to the community. The application is called "Rave Mobile Safety", and provides communication tools by text, emails, phone, allowing for Self-service Opt-In/Out feature.
- e) Receipt of Thank you card from the family of former employee Donald Ancelet, for the Board and Staff's expression of sympathy for the passing of their father.
- f) Upcoming events scheduled at various locations:
 - Lifeguard Training – Jan. 25-26 & Feb.1-2, 2020 *(Rec. & Aquatic Center)*
 - LHSAA Umpire Clinic – Sat. Feb. 1, 2020 *(McMurry Field 40/41)*
 - Texas/LA Junior Golf Winter Tour – Sat. Feb. 1, 2020 *(Frasch Golf Course)*
 - Frasnch Park Sweet Heart Round – Fri. Feb. 14, 2020 *(Frasch Golf Course)*
 - Louisiana State Open State Swim Championship – Thurs.-Sat. Feb. 13-15, 2020 *(Aquatic Center)*

17. Adjournment

Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to included public forum participation.