

**Sulphur Parks & Recreation, Ward 4 District 2
Job Opening**

Job Title: Mechanic

Status: Non-exempt Full-Time

Immediate Supervisor: Golf Course Superintendent

Revised: 11/19/2018

The following job vacancy is available within Sulphur Parks & Recreation. Qualified and eligible individuals interested in applying for this position may submit an application to Human Resources.

BASIC FUNCTION

Under the direct supervision of the Golf Course Superintendent or designee, this position is mechanic responsible for the day-to-day maintenance and operations of district equipment.

NATURE AND SCOPE (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

- Perform general repair work of gasoline and diesel-powered vehicles, tractors, etc...
- Perform general repair work of mechanical equipment; minor electrical work such as installing batteries, repairing and adjusting lights, replacing generators and starters; rebuild hydraulic systems; road test equipment to locate defects and check repair work; make road calls when needed; fabricate and weld as required for minor repairs such as bracket work and brazing of lines; change tires and make service calls.
- Instruct users of vehicles and equipment in proper operating use to minimize wear or damage.
- Report any improper use, undue wear, or other damages by users to the appropriate Supervisors.
- Keeps records and reports as required;
- Performs other duties as required or assigned.

SKILLS, KNOWLEDGE and ABILITY

- High School diploma or equivalent;
- Knowledge of use and operation of hand tools, power tools, and heavy equipment;
- Preference given to candidates with knowledge of plumbing, electrical, concrete and carpentry work;
- Must possess a valid Louisiana Driver’s License and be insurable;
- Must pass physical examination, drug testing, driving record check and criminal background investigation.

The essential functions of this position require:

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|---|--------------------|---|------------------|---|-------------|
| X | Climbing | X | Balancing | X | Stooping |
| X | Kneeling | X | Reaching | X | Standing |
| X | Walking | X | Pushing | X | Lifting |
| X | Carrying | X | Finger Dexterity | X | Grasping |
| X | Speaking | X | Hearing | X | Seeing |
| X | Repetitive Motions | X | Reading | X | Calculating |
| | Other activities: | | | | |

The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This Position Description is intended to identify and illustrate the kinds of duties that may be assigned to its incumbents. It should not be interpreted as describing all of the duties that may ever be required of such an employee, or be used to limit the nature and extent of assignments such individuals may be given.

Compensation

Between \$18.25/hour and 19.25/hour depending on qualifications; plus benefits including insurance, pension, and 457B match.