



NOTICE OF PUBLIC MEETING

S.P.A.R. Agenda for January 16, 2018

Held at the SPAR Recreation and Aquatic Center Multipurpose Room

933 W. Parish Road Sulphur, LA 70663

5:30 P.M.

CALL TO ORDER

ROLL CALL

1. Minutes from December 12, 2017 Regular Board Meeting.
2. The staff to present Financial Statements for December 2017 at the February 20th, 2018 Regular Board Meeting, allowing staff additional time to complete year-end closeout. (No action required by Board)
3. Presentation to the Board of SPAR's spring and summer scheduled activities and events, and Winter Program Guide.
4. Mr. Eric Zartler of Lake Charles Convention and Visitors Bureau to address the Board to formally request hosting additional USSSA Major events at SPAR facilities.
5. Request for Board approval of the terms of engagement agreement to include the statewide agreed-upon procedures with the accounting firm of Gragson, Casiday, & Guillory, L.L.P. represented by Mr. Coy Vincent, CPA for Sulphur Parks and Recreation's 2017 Audit. *(Board approved resolution to adopt Gragson, Casiday, & Guillory, Certified Public Accountants as Auditor for SPAR for year ending 12/31/2017)*
6. Adopt a resolution approving the Louisiana Compliance Questionnaire required by Louisiana Legislative Auditor in connection with Sulphur Parks and Recreation's Audit for 2017.
7. Resolution authorizing Steve Gayfield, Director of Sulphur Parks & Recreation to submit and execute Cooperative Endeavor request for funding through the Riverboat Fund programs for Special Projects by Ward and/or Special Services District Grants and/or Road and Drainage Trust Funds and/or Economic Development Grants, and/or any other Funding Grants as provided for by the Calcasieu Parish Police Jury.
8. The staff request permission for the staff to pursue Grant opportunities as they become available. The staff will present to Board for final approval prior to entering into Grant funding agreements.
9. The staff request permission to quote or place on Advertisement for Public Bids and/or Purchase from Louisiana State Contract the following 2018 Budget funded items:
 - a) One (1) Z-Turn Mower, estimated approximate cost of \$10k.
 - b) One (1) Groomer, estimated approximate cost of \$10k.
 - c) One (1) Utility Cart, estimated approximate cost of \$10k.
 - d) One (1) Greens Mower, estimated approximate cost of \$30k.
 - e) One (1) Buffalo Blower, estimated approximate cost of \$10k.
 - f) One (1) Ventless Fryer, estimated approximate cost of \$8k.

10. The staff recommends for acceptance the low line item Public Bids received and opened on January 10, 2018 for Swimming Pool Chemicals for 2018 from Sabine Pools as outlined below:
(Board granted the staff permission to place for Public Bid at the November 21, 2017 Regular Board Meeting).

BIDDER	ITEM #1 Pulsar Plus Briquettes Calcium Hypochlorite (price per pound)	ITEM #2 Calcium Hypochlorite Granules (price per 100 lb. Bucket)	ITEM #3 Trichlor 3" Tablets Stabilizer (price per 50 lb. Bucket)
Sabine Pools	No Bid	[\$147.50]	[\$101.00]
Industrial Chemicals	Bid Disqualified Sent via email	Bid Disqualified Sent via email	Bid Disqualified Sent via email
R & K Commercial Aquatics	No Bid Submitted	No Bid Submitted	No Bid Submitted
Pro Pools & Spa	No Bid Submitted	No Bid Submitted	No Bid Submitted
C & L Aqua Professionals	No Bid Submitted	No Bid Submitted	No Bid Submitted
Halogen Pool Supply	No Bid Submitted	No Bid Submitted	No Bid Submitted
In the Swim	No Bid Submitted	No Bid Submitted	No Bid Submitted
Poolsure	No Bid Submitted	No Bid Submitted	No Bid Submitted
Stine Lumber	No Bid Submitted	No Bid Submitted	No Bid Submitted

11. The staff request permission to Quote, Order, and Receive the Swimming Pool Chemical - Pulsar Plus Briquettes Calcium Hypochlorite for 2018. This item was included in the Public Bid that was opened on January 10, 2018, with no public Bid being received for item. The staff estimated the annual expenditure for this item to be approximate \$10k - \$15k.

12. Notifications to the Board.

- a) Director report of past practices for naming of SPAR Parks and/or Facilities.
- b) Upcoming events scheduled at various locations:
- Mardi Gras Celebration to include King Cake Taste Off – Sat., February 3, 2018. (Heritage Square)
 - 2D Sports Youth Baseball Tournament – Sat./Sun Feb. 10-11, 2018 (Pattison Park)
 - Sulphur High School/Iberia Bank Baseball Jamboree – Thurs-Fri. Feb. 15-16, 2018 (McMurry Park)
 - SHS/All Star GMC & Mike Willis Ford Invitational Baseball Tournament-Thurs.-Sat. Feb. 22-24, 2018 (McMurry Park).
 - Louisiana State (13 yr. & up) Short Course Swim Meet – Thurs.-Sun. Feb. 22-25, 2018 (Aquatic Center)

13. Adjournment.

Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to included public forum participation..