



**NOTICE OF PUBLIC MEETING**  
**SULPHUR PARKS AND RECREATION (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road Sulphur, Louisiana 70663**  
**Tuesday, October 17, 2017 5:30 P.M.**

The Board of Commissioners of SPAR met in regular scheduled session Tuesday, October 17, 2017, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana. The meeting was called to order and a roll call was taken; Board members present were: Board President, Mitch Bowers; Vice President, Joy Abshire; and Members, Johnny Stanley, Tina Brown and David Couvillion.

The minutes from the September 19, 2017 Regular Board Meeting were presented and approved as written through a motion by Mrs. Abshire, second by Mr. Stanley and carried.

The Board, on a motion by Mr. Stanley, second by Mr. Couvillion, and carried, approved the Financial Statements for September 2017 as presented.

The Board tabled agenda Item #3, the Review, Discussion, and possible Adoption of recommendations for additions, and changes to SPAR's Sports & Facility Manual to be effective for 2018. The Board requested the item to be placed on the November 2017 regular meeting Agenda. Motion to table agenda item was made by Mrs. Brown, second by Mr. Stanley and carried.

Mr. Bradley Dupre of 2154 Ellen Ridge, Sulphur, LA, representing the Sulphur Soccer Club, addressed the board to discuss usage of McMurry Park soccer fields. Mr. Dupre summarized the objective of the seven-year-old organization. The goal is to support sportsmanship and cultivate the area soccer program. Nearly 100 Sulphur residents participate in the club. The club is formally requesting access to the McMurry Soccer fields for non-revenue generating matches/scrimmages with out of area teams, and revenue generating tournaments and camps. Liability would be covered through LSA (Louisiana Soccer Association) insurance coverage. Mr. Dupre met with administration in 2016 to discuss tournaments and concession arrangements, but no agreement was formalized pending field rental processes being updated. Mr. Dupre thanked the board for their time and allowing him to present his request. He asked that the board consider and provide a deadline on when the club could expect an answer. Mr. Bowers asked for more detail about the proposed matches. Mr. Dupre described the matches as a friendly match between other traveling soccer teams from a location such as Orange, TX, to be held at any time the club is granted field access. Mrs. Abshire asked for detail about the participating age groups. The club currently has six teams: U10 Co-ed, U12 Girls, U12 Boys, U14 Girls, U14 Boys, U17 Boys all 100% Sulphur residents. At this time, the Sulphur Soccer Club is the only existing tournament soccer organization in Sulphur. Mr. Couvillion verified that the dates requested would not interfere with SPAR recreation soccer season. Mr. Dupre acknowledged their intent to schedule around and outside of recreation soccer so as not to coincide; mentioning the winter as a possible time for use. Mr. Gayfield stated that the soccer fields do not have things scheduled after recreation season, but also mentioned that SPAR closes the fields over December and January to rest them. Mr. Dupre expressed his willingness to discuss any dates that could be mutually beneficial. The board will review the request with staff and provide a response in the near future. The board thanked Mr. Dupre for his time, concluding agenda item #4.

On a motion by Mrs. Abshire, second by Mr. Couvillion and carried the Board approved and granted the staff permission to Quote, Order, and Purchase Softball and Baseballs to be received in the 2017 Budget year, for the estimated approximate cost of \$8k - \$9k.

The Board on a motion by Mrs. Brown, second by Mr. Stanley and carried rejected all Bids received on October 2, 2017 as recommended by the staff, for the purchase of One (1) New 2017 Model-One Ton Cab & Chassis Regular Cab Pickup Truck with a 3-yard Dump Body due to exceeding the budgeted amount, and vendors unable to deliver in the 2017 Budget year. The staff commented that item would be included in the 2018 Budget for the Board's consideration. *(The Board granted the staff permission to place for Public Bid at the March 21, 2017 Regular Board Meeting.)* Public Bids received as outlined below:

*Bid Date: 10-02-17 10:00 a.m.*

*[ ] = low bid*

BIDDER	MAKE/MODEL	Delivery Timeline	UNIT PRICE
Mike Willis Ford Sulphur, LA	2018-F-450 Ford	8-10 weeks	\$42,200.00
Courtesy of Acadiana Breaux Bridge, LA	2018-Ram 3500 Dodge	90-120 days	\$36,941.00
All Star GMC Sulphur, LA	No Bid Received		
Billy Navarre Chevrolet Sulphur/Lake Charles, LA	No Bid Received		
Hixson Ford Alexandria, LA	No Bid Received		

On a motion by Mrs. Abshire, second by Mrs. Brown and carried, the Board accepted and approved, as recommended by the staff, the Public Bid received from Courtesy Golf Cars for Fifteen (15) New Four Wheel Electric Golf Carts, less Trade-In of Fifteen (15) Used Four Wheel Electric Golf Carts from SPAR's fleet, to be received in 2017. Courtesy Golf Cars Public Base Bid for \$4125.00, less \$1800 for Trade-In, net cost of \$2345.00 per unit, for a total Net cost of \$35,175.00 for Fifteen (15) New Carts, less Trade-In of Fifteen (15) Used Carts. The low Bidder Cajun Carts Bid submittal failed to include their Louisiana Dealers License as required by State Bid law, therefore Bid submittal is disqualified. Bids received as outlined below:

*Bid Date: 10-02-2017 10:00 a.m.*

*[ ] = low bid*

BIDDER	MAKE/YEAR	UNIT PRICE	LESS TRADE-IN	NET UNIT PRICE	TOTAL (15 New, less 15 Used Trade-In's)
Cajun Carts Lafayette, LA	EZ-GO/2018	\$4025.00  Disqualified Bid due to Vendor failing to include LA Dealer License in Bid Submittal as required)	-\$1800.00	\$2225.00	\$33,375.00
<b>Courtesy Golf Cars Denham Springs, LA</b>	<b>Yamaha/2018</b>	<b>[ \$4145.00 ]</b>	<b>-\$1800.00</b>	<b>\$2345.00</b>	<b>\$35,175.00</b>
Golf Carts Of Louisiana Baton Rouge, LA	Club Car	Disqualified Bid due to delivered @ 10:17 A.M. after opening time of 10:00 A.M.			

*Note: The Board granted the staff permission at the November 15, 2016 Regular Board of Commissioners Meeting, to declare as surplus, Fifteen (15) Carts (Asset #1855, #1947-#1960 for 2017) to be traded in, sold on a Public Bid Basis, Sold individually, used for parts and/or other maintenance purposes, and/or disposed of. The Board also granted the staff permission to substitute a different cart from SPAR's Fleet for trade-in as needed.*

The Board on a motion by Mr. Stanley, second by Mr. Couvillion and carried accepted and approved as recommended by the staff the low Public Bid received and opened on October 13, 2017 for One (1) New Commercial Zero Turn Radius Mower from Cutters Outdoor Power Equipment at the Bid Price of \$7659.00. Public Bids received as outlined below: *(The Board granted the staff permission to place for Public Bid at the March 21, 2017 Regular Board Meeting.)*

*Bid Date: 10-02-17 10:00 a.m.*

*[ ] = low bid*

BIDDER	MAKE/MODEL	Delivery Timeline	Unit Price
Louisiana Power Equip. & ATV Sulphur, LA	Bad Boy Outlaw XP6100	No acknowledgement	\$7949.00
<b>Cutters Outdoor Power Equipment Lake Charles, LA</b>	<b>Bad Boy Outlaw XP6100</b>	<b>60-days</b>	<b>[\$7659.00]</b>
Jerry Pate Turf & Irrigation Pensacola, FL	Toro 74960/6000 Series	No acknowledgement	\$9582.72
Moss Bluff Mower Lake Charles, LA	Scag Turf Tiger II	60-Days	\$10,399.00
Moridge Manufacturing Inc. Moundridge, KS	Grasshopper 335-B/61	60-Days	\$9202.50

#### Under Notifications to the Board

- a) Notification to the Board of John D. Myers & Associates Change Order #2 – Time Extension for completion of the Maplewood Commons (Center Circle) Park Improvement Project. Addition of a total of 106 calendar days, forty-five (45) days due to revisions to electrical as related to LED light fixtures in fountains, and sixty (60) days due to rain delays.
- b) Notification to the Board of the staff proceeding with the resurfacing of the Waterpark’s Splash Pad. The low quote received from No Fault Sport Group for \$18,680.00 reflects cost to remove and dispose of existing materials, New Materials, and Installation of Product. This item was included and approved by the Board in the 2017 Budget.
- c) Thank-you card received from Jay Ellender *(former SPAR Board Member)* and his family for the Board and Staff’s expression of sympathy on the passing of his father, Mr. James Ellender.
- d) Notification to the Board of upcoming events scheduled at various locations:
  - Pets Art Exhibit – Oct. 20<sup>th</sup> – Nov. 20<sup>th</sup>, 2017 *(Henning Cultural Center)*
  - SHS Senior Class Benefit Softball Tournament – Sat. Oct. 21<sup>st</sup>, 2017 *(Pattison Park)*
  - Spoonbill 2-Man Scramble Golf Tournament – Sat. Oct. 21<sup>st</sup>, 2017 *(Frasch Golf Course)*
  - Calcasieu Parish High School Swim Championship–Wed. Oct. 25<sup>th</sup>, 2017 *(Aquatic Center)*
  - Boudin Wars – Sat. Oct. 28<sup>th</sup>, 2017 11 a.m. – 1 p.m. *(Henning Cultural Center/Annex Bldg.)*
  - Faith, Family, and Community Day-Sat. Oct. 28<sup>th</sup>, 2017 9 a.m. – 8 p.m. *(Heritage Square)*
  - Glow Ball Night Golf Tournament – Sat. Oct. 28<sup>th</sup>, 2017, 7 p.m.-till *(Frasch Golf Course)*
  - MSU Dugout Club Softball Tournament – Sat. Nov. 4<sup>th</sup> – Sun. Nov. 5<sup>th</sup>, 2017 *(N. Frasch)*
  - Veteran’s Day Program – Sat. Nov. 11, 2017 *(Rec. & Aquatic Center)*
  - Senior Men’s Golf Association Championship – Sat. Nov. 11, 2017 *(Frasch Golf Course)*
  - LHSAA State Swim Championships – Nov. 15-18, 2017 *(Rec. & Aquatic Center)*
  - SPAR Recreation Basketball Try-Outs – TBD Nov. 2017 *(Rec. & Aquatic Center)*
  - SPAR Recreation Basketball Draft – TBD, Nov. 2017 *(Frasch Rec. Room)*

- e) Notification to the Board of SPAR's November 21, 2017 Board Meeting should include presentation, discussion, and request for adoption to amend the 2017 Financial Budget and also presentation, discussion, and request for adoption of the 2018 Budget.

Mr. Ross Blankenship, of 1463 Bluff Ridge Rd., Lake Charles, LA, representing 2D Sports approached the board to request five dates for field rental at Frascch and McMurry Parks in 2018; Perfect Game Youth Super Regional events Feb 10-11<sup>th</sup> & May 20-21<sup>st</sup>, High School Tri-State Qualifier June 1-3<sup>rd</sup>, Perfect Game Super Regional June 14-17, Perfect Game World Series July 27-29. Mr. Blankenship proposed to coordinate through Sulphur High School baseball team and spirit groups to run concessions at these events to function as a fundraiser for the high school. Sulphur based teams would receive a 15% discount on entry fees, with area high school teams receiving entry at no charge. 2D Sports manage over 100 events in eight states. They propose a projected economic impact of \$2-\$4 million total for the five requested dates; made up of roughly \$250,000 for the two-day events and between \$300,000 and \$500,000 for the 3-4-day events. As a tournament logistics company, Mr. Blankenship feels his organization can partner effectively with SPAR to offer new events for the organizations. Mr. Bowers inquired what was needed from SPAR to hold these events. Mr. Blankenship stated the dates and facilities were the only need due to his organization being able to provide all staffing requirements. As to the size of tournaments, the February date would have an estimated 50 teams, the May date is expected to have upwards of 70 teams participating. Due to field availability, 100+ team events would be manageable from Mr. Blankenship's perspective. No request for rental fee reduction was made; Mr. Blankenship stated he was comfortable with all the contract requirements. 2D Sports submitted the request for dates to SPAR Administration on September 15th and it is under review by administration. The Board thanked Mr. Blankenship and informed him staff would be reaching out once the review process was completed.

All business taken care of, a call for a motion to adjourn was made by Mr. Stanley, second by Mrs. Brown, and carried.

Meeting adjourned at 6:15 p.m.



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Approved (Board Member)



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Attested